

2026 Troop Cookie Paperwork Cover Sheet

Use this sheet to make sure all required documents and receipts are included in your Troop's 2026 Cookie Paperwork and is ready to turn in to your Service Unit.

Troop #: _____

Service Unit #: _____

Troop Cookie Manager/Leader(s): _____

Primary Troop Contact Phone Number: _____

Primary Troop Contact Email: _____

Please attach the following documents to this cover sheet to be submitted to your SU Cookie Manager on or before April 24, 2026

For Service Unit Records:

- 1 Copy of Troop Sales Report
(Printed from eBudde)
- 1 Copy of every Deposit Receipt
received from the bank throughout
the duration of the Cookie Program
- If applicable*- 1 copy of a Mobile Summary
Report (from using Square, Venmo, etc.)
- If applicable*- 1 Copy of the Idaho Sales
Report (Required for ID-based troops)

For Council Records:

- 1 Copy of Troop Sales Report
(Printed from eBudde)
- 1 Copy of every Deposit Receipt
received from the bank throughout
the duration of the Cookie Program
- If applicable*- 1 copy of a Mobile Summary
Report (from using Square, Venmo, etc.)
- If applicable*- 1 Copy of the Idaho Sales
Report (Required for ID-based troops)

Did the Troop have any Family Delinquencies? *please circle one.*

YES

NO

If Yes, please complete the information below:

Initial if you have completed the online Family Delinquency Form notifying the Product Sales Team

Girl Scout (First & Last)	Caregiver (First & Last)	Total Due	Amount Paid	Date of Last Payment	Outstanding Balance

Please attach the following documents pertaining to all Family Delinquencies:

- Signed Parent/Caregiver permission form/financial agreement
- Receipts for products ordered and received
- Receipts for money collected for each delinquent account

Additional Notes: _____
